

Jim Doyle  
Governor

**WISCONSIN DEPARTMENT OF  
REGULATION & LICENSING**



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**ARCHITECTS SECTION SCREENING PANEL  
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS**

**Contact: Dennie Petersen (608) 267-5224  
Room 179A, 1400 East Washington Avenue, Madison WI  
Wednesday, April 13, 2005**

**12:30 or if time does not permit, immediately following the Architect meeting**

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
  - a. Screen complaints received from the public against credential holders. The Panel consists of 2 Board members and Department staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

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**ARCHITECTS SECTION MEETING  
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS**

**Contact: Jerry Lowrie (608) 261-4486  
Room 179A, 1400 East Washington Avenue, Madison WI  
Wednesday, April 13, 2005**

**1:00 p.m.**

***(or immediately following the A-E Joint Board Meeting)***

1. **CALL TO ORDER**
  - a. Declaration of Quorum
2. Adoption of Agenda
3. Election of Officers for 2005
4. Appoint Board Representatives for Screening Panel by Board Chair
5. Approval of Minutes (July 6, 2004)
6. Administrative Report
  - a. Jerry Lowrie, Bureau Director
    - i. Section Roster
    - ii. 2005 Meeting Dates
    - iii. Off-Site Meeting – Milwaukee- Discussion
    - iv. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Release
    - v. Travel and Hotel Policy Discussion
7. Travel
  - a. NCARB 2005 Regional meeting at Milwaukee, WI March10-22, 2005 Report –Jim Otto
  - b. 2005 NCARB Annual Meeting and Conference June 23-25, 2005 at the Ritz-Carlton South Beach, Miami Beach, FL. (*Appoint delegate-NCARB will fund registration fee, hotel, and airfare for Board's delegate.*)
  - c. NCARB 2005 IDP Conference, February 11-14, Washington D.C.-Gary Gust
8. Statute/Administrative Rules
  - a. Continuing Education, Preliminary Steps and Research
  - b. NAAB Degree Requirement

- c. Design Build Discussion
- 9. ARE Rolling Clock Plan – Darwin Tichenor
- 10. NCARB Issues
  - a. Report on Degree Requirement
  - b. Resolutions to be Acted Upon at the 2005 Annual Meeting
  - c. Program to Promote Annual Meeting Attendance
  - d. Candidates for Vice President
  - e. Strategic Plan
  - f. Fast Facts
- 11. Section Member Activity
  - a. AIAW Meeting-Jim Otto
- 12. Practice Issues
- 13. Miscellaneous Correspondence/Information
- 14. New Business
- 15. Visitors Comments
- 16. Presentation of Proposed Stipulations that May Have Been Submitted After Mailing of Agenda
- 17. CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.; and to confer with legal counsel (s. 19.85(1)(G), Stats.
  - a. Monitoring Report or any submitted after Mailing of Agenda.
    - i. Charles Novak 98 ARC 023
  - b. Case Closings or any submitted after Mailing of Agenda.
    - i. 03 ARC 003
  - c. Deliberation on Proposed Stipulations, Administrative Warnings, and/or Disciplinary Action Signed after Printing of Agenda.
    - i. Terry L. Kohlberg 04 ARC 008
    - ii. James W. Shields 04 ARC 010
  - d. Request for Class 1 Hearings or any requested after Mailing of Agenda.
  - e. Pending Applications or any submitted after Mailing of Agenda.
    - i. Applications Reviewed on April 13, 2005
  - f. Reinstatement Requests or any submitted after Mailing of Agenda.
    - i. Terry L. Kohlberg
    - ii. James W. Shields
    - iii. Stephen G. Thompson
    - iv. Steven L. Wolters
  - g. Examination Issues or any submitted after Mailing of Agenda.
- 18. RECONVENE TO OPEN SESSION
- 19. Vote on Items Considered or Deliberated Upon in Closed Session, If Voting is Appropriate
- 20. Such Other Items as Authorized by Law
- 21. ADJOURNMENT

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.